AGENDA

Port of Bandon

Regular Commission Meeting &
Budget Committee Meeting
May 22nd, 2025, 5:00pm
Bandon Public Library
Bandon, OR
www.portofbandon.com/meetings
for details

			PAGES
A.	**Call To Order**	Commissioners	Verbal
B.	**Roll Call by Secretary-Treasurer**	Commissioners	Verbal
C.	**Consent Calendar**		
i.	April Minutes	Commissioners	A-B
ii.	March Financials	Commissioners	C-L
iii.	April Financials	Commissioners	M-W
D.	**Presiding Officer and Commissioner Comments**		
E.	**Ordinances and Resolutions**		
F.	**Public Contracts and Purchasing**		
i.	Berry Brothers Roofing Quote/Contract	Jeff/Commissioners	Handout
G.	**Public Hearings**		
i.	FY2025-2026 Budget Committee Meeting	Jeff/Kathy/Commissioners	Verbal
	Open Hearing		
	Hear Public Comment		
	Discuss Changes		
	Resolution 2025-03 Annual Budget Adoption		1
	Close Hearing		
H.	**Port Managers Report**		
i.	Coquille River Jetty and Channel dredging 2025 Funding	Jeff/Commissioners	2-7
ii.	Final grant disbursements marina / launch	Jeff/Commissioners	8
iii.	General updates	Jeff/Commissioners	Verbal
I.	**Port Staff Reports**		
i.	Harbormaster	Shawn/Commissioners	Verbal
ii.	Leases, Moorage, Events	Josh/Commissioners	Verbal
J.	**Public Comment**		
K.	**Other Misc Matters**		
L.	**Executive Session**		
M.	**Adjournment**		

NOTES:

Port of Bandon
Budget Committee Meeting & Regular Commission Meeting
April 24, 2025, 5:30 pm
Bandon Public Library
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Don Starbuck, Wayne Butler, and Rick Goche
Budget Committee Members: Wade Lester and Roger Straus
Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist, Kathy Reed – Finance Director, Shawn Winchell - Harbormaster
Guests: Lori Osborne, Kathy Johnston and John Towne

Commissioner Pullen opened the meeting at 5:30pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Butler. Commissioner Starbuck seconded the motion. Motion passes unanimously.**

Resolution 2025-02 Authorizing a supplemental budget for fiscal year 2024-2025 was introduced. During Fiscal year 2023-2024 the Port of Bandon initiated the Marina Facility Replacement project. All grant funds from Oregon State Marine Board were anticipated to be received in that fiscal year. Grant funds continued to be received going into the 2024-2025 fiscal year. The supplemental budget will allow the Port to receive the funds and spend $406,282 and expend $545,629 to complete the Marina Facility Replacement Project. **Commissioner Goche made a motion to adopt Resolution 2025-02. Commissioner Starbuck seconded. Motion passes unanimously.**

At 5:40 Commissioner Pullen closed the regular meeting and opened the Budget Hearing. **Commissioner Goddard made a motion to nominate Roger Straus as Budget Committee Chair. Commissioner Butler seconded the motion. Motion passes unanimously.** Jeff Griffin summarized the budget message. There was no public comment. **Budget Committee Chair Straus made a motion to approve the budget as presented for the 2025-2026 fiscal year. Motion seconded by Commissioner Starbuck. Motion passes unanimously. A motion was made by Budget Committee Chair Straus that the Budget Committee of the Port of Bandon approve the property taxed for the 2025-2026 fiscal year at the rate of $0.3249 per $1,000 of assessed value for the permanent tax levy. Motion was seconded by Commissioner Butler. Motion passed unanimously.** Budget Hearing was closed at 5:52 and regular meeting was reopened.

Griffin presented the full Major Maintenance Report provided by the U.S. Army Corps of Engineers. This report is the first step to assist efforts for continued funding for the Jetty Repair Project. Total cost of the project estimated at $50.5 million dollars.

Griffin executed a contract with Knife River to repair bank erosion on Port owned property out on the South Jetty. No permits were required with State or Federal agencies. A fill permit with the City of Bandon was submitted. Project cost was approximately $5,000.

Staff Report:

Shawn reported that the concrete work for the High Dock Harbor Office has been completed. The rough in work for plumbing and electrical has been done. Quotes for roofing, electrical, and plumbing have all been approved. Additional quotes for roof framing are being requested. Work is still ongoing with the landscaping project at the fisheries building now the parking lot is complete. Darcy Grayhek from Stillwater Nursery is assisting with native plants. The Port has hired Leif Erikson to fill the open position of Maintenance 1. He will start May 1st. Shawn described attending the Pacific Coast Congress of Port Managers and Harbormasters in Port Townsend, Washington.

Adamson detailed the increase in moorage with the start of halibut season and the desire of bigger vessels wanting to moor in the Port marina.

Public Comment:
None

Regular meeting was adjourned at 6:10pm

Respectfully submitted by

Joshua Adamson

Port of Bandon
Reconciliation Summary
10100 · Banner Bank Checking, Period Ending 03/31/2025

	Mar 31, 25	
Beginning Balance		22,978.72
Cleared Transactions		
Checks and Payments - 44 items	-721,360.29	
Deposits and Credits - 11 items	727,020.00	
Total Cleared Transactions	5,659.71	
Cleared Balance		**28,638.43**
Uncleared Transactions		
Checks and Payments - 11 items	-5,720.57	
Total Uncleared Transactions	-5,720.57	
Register Balance as of 03/31/2025		**22,917.86**
New Transactions		
Checks and Payments - 56 items	-211,450.27	
Deposits and Credits - 10 items	196,369.89	
Total New Transactions	-15,080.38	
Ending Balance		**7,837.48**

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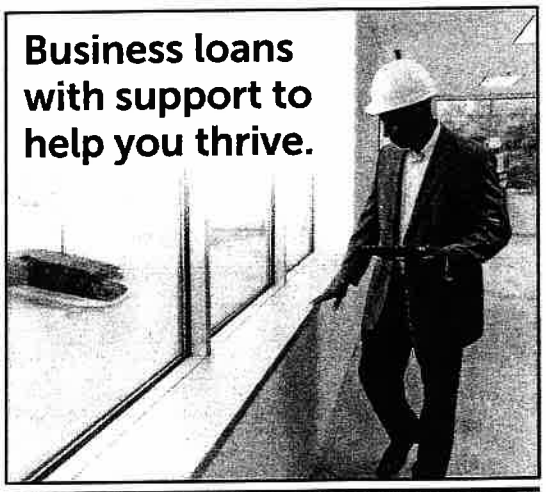
BANNER BANK
10 South First Avenue
P.O. Box 907
Walla Walla, WA 99362-0265
bannerbank.com

Statement of Account

Statement Date	03/31/25
Page	1 of 2
Account Number	XXXXXXXXXXXX[redacted]

(509) 527-3636 | (800) 272-9933 Toll-Free

Port of Bandon
390 1st St SW
Bandon OR 97411



SUMMARY OF ACCOUNTS

Complete Public Funds Checking	XXXXXXXXXXXX[redacted]	$28,638.43

Let us help your business succeed. Explore financing options tailored to your needs. From equipment to expansions, real estate to retail, our loans and lines of credit come with a team who'll be there to support you every step of the way.

CHECKING ACCOUNT XXXXXXXXXXXX[redacted]

Complete Public Funds Checking

Account Title: Port of Bandon			
Account Number	XXXXXXXXXXXX[redacted]	Statement Dates	3/03/25 thru 3/31/25
Previous Balance	22,978.72	Days in the statement period	29
8 Deposits/Credits	273,654.39	Average Ledger	93,031.94
9 Debits	36,039.56	Average Collected	92,072.85
31 Checks	231,955.12		
Service Charge	.00		
Interest Paid	.00		
Current Balance	28,638.43		

D

Port of Bandon
Reconciliation Summary
10110 · Banner Bank Merchant, Period Ending 03/31/2025

	Mar 31, 25	
Beginning Balance		2,235.91
Cleared Transactions		
Checks and Payments - 1 item	-503.85	
Deposits and Credits - 4 items	15,584.80	
Total Cleared Transactions	15,080.95	
Cleared Balance		**17,316.86**
Register Balance as of 03/31/2025		17,316.86
New Transactions		
Deposits and Credits - 3 items	11,579.80	
Total New Transactions	11,579.80	
Ending Balance		**28,896.66**

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Statement Date	03/31/25
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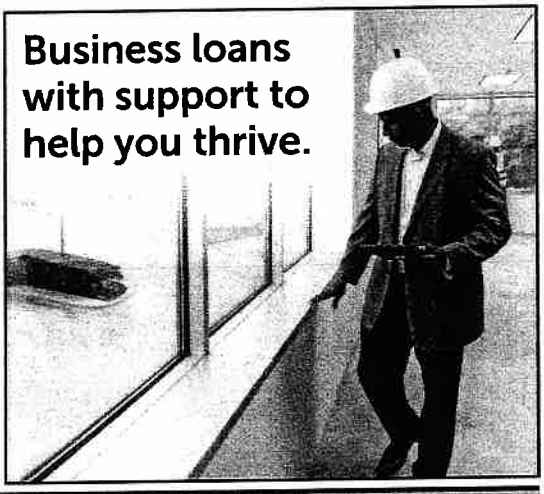
Port of Bandon
Merchant Services Account
390 1st St SW
Bandon OR 97411



SUMMARY OF ACCOUNTS

Basic Public Funds Checking	XXXXXXXXXXXX[redacted]	$17,316.86

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CHECKING ACCOUNT XXXXXXXXXXXX[redacted]

Basic Public Funds Checking

Account Title: Port of Bandon
Merchant Services Account

Account Number	XXXXXXXXXXXX[redacted]	Statement Dates	3/03/25 thru 3/31/25
Previous Balance	2,235.91	Days in the statement period	29
4 Deposits/Credits	15,584.80	Average Ledger	11,700.04
1 Debits	503.85	Average Collected	11,700.04
Service Charge	.00		
Interest Paid	.00		
Current Balance	17,316.86		

F

Port of Bandon
Reconciliation Summary
10120 · LGIP Local Gov Investment Pool, Period Ending 03/31/2025

	Mar 31, 25	
Beginning Balance		1,250,425.51
Cleared Transactions		
Checks and Payments - 1 item	-250,000.00	
Deposits and Credits - 2 items	17,626.90	
Total Cleared Transactions	-232,373.10	
Cleared Balance		**1,018,052.41**
Register Balance as of 03/31/2025		1,018,052.41
Ending Balance		1,018,052.41

G

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OREGON STATE TREASURY

Account Statement - Transaction Summary

For the Month Ending **March 31, 2025**

PORT OF BANDON - PORT OF BANDON [redacted]

Oregon LGIP

Opening Balance	1,250,425.51
Purchases	17,626.95
Redemptions	(250,000.05)
Closing Balance	**$1,018,052.41**
Dividends	4,384.53

Asset Summary

	March 31, 2025	February 28, 2025
Oregon LGIP	1,018,052.41	1,250,425.51
Total	**$1,018,052.41**	**$1,250,425.51**

F

Port of Bandon
Reconciliation Summary
10130 · Banner Bank PEDF Account, Period Ending 03/31/2025

	Mar 31, 25	
Beginning Balance		11,788.86
Cleared Transactions		
Deposits and Credits - 4 items	7,230.03	
Total Cleared Transactions	7,230.03	
Cleared Balance		**19,018.89**
Register Balance as of 03/31/2025		19,018.89
Ending Balance		19,018.89

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Statement of Account

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Account Number	XXXXXXXXXXX[redacted]

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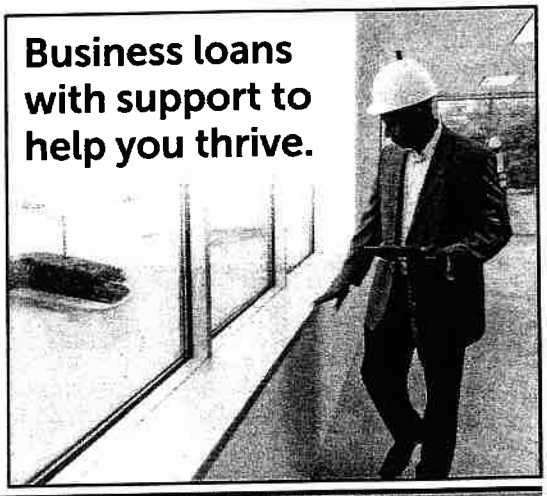
Port of Bandon
390 1st St SW
Bandon OR 97411



SUMMARY OF ACCOUNTS

Basic Public Funds Checking	XXXXXXXXXXX[redacted]	$19,018.89

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CHECKING ACCOUNT XXXXXXXXXXX[redacted]

Basic Public Funds Checking

Account Title: Port of Bandon	
Account Number	XXXXXXXXXXX[redacted]
Previous Balance	11,788.86
3 Deposits/Credits	7,230.03
Debits	.00
Service Charge	.00
Interest Paid	.00
Current Balance	19,018.89

Statement Dates	3/03/25 thru 3/31/25
Days in the statement period	29
Average Ledger	15,394.20
Average Collected	14,677.30

PORT OF BANDON

CHECK TRANSACTIONS

MARCH 2025

DATE	CK #	NAME	AMOUNT
3/28/25	EFT	QuickBooks Payroll Service	(23,191.85)
3/26/25	EFT	US Treasury EFTPS	(7,120.54)
3/26/25	EFT	Oregon Department of Revenue	(2,563.14)
3/26/25	EFT	Oregon Growth Savings Plan	(850.00)
3/26/25	1066	Uline	(84.48)
3/26/25	1067	Pacific Power	(21.33)
3/26/25	1068	Stericycle Inc.	(78.04)
3/26/25	1069	BnT	(208.00)
3/26/25	1070	Tyree Oil	(225.20)
3/26/25	1071	SHN Consulting Engineers & Geologists	(2,560.00)
3/26/25	1072	Shawn Winchell	(1,754.85)
3/26/25	1073	Western Mercantile Agency, Inc.	(728.67)
3/26/25	1074	Oregon Child Support Program	(10.00)
3/13/25	6143	Willamette Graystone	(7,138.07)
3/13/25	6144	Industrial Steel	(87.04)
3/13/25	6145	Coos County Solid Waste	(11.00)
3/13/25	6146	Bandon Concrete	(1,684.99)
3/13/25	6147	Oregon Overseas Timber Co. Inc.	(89.06)
3/13/25	6148	Golder's Bay Area Napa	(139.95)
3/13/25	6149	Bandon Supply Inc.	(16,580.62)
3/13/25	6150	Hennick's	(225.18)
3/13/25	6151	Bandon Ace Hardware	(365.30)
3/13/25	6152	Banner Bank	(2,219.79)
3/13/25	6153	City of Bandon	(3,992.45)
3/13/25	6154	Industrial Resources	(4.10)
3/13/25	6155	US Relay	(99.00)
3/13/25	6157	Special District Ins Services	(8,526.00)
3/13/25	6158	HGE Inc.	(1,772.00)
3/13/25	6159	Knife River	(180,940.00)
3/13/25	6160	Tyree Oil	(218.08)
3/13/25	6161	Bandon IT	(202.50)
3/13/25	6162	Streamline	(265.00)
3/13/25	6164	Canon Solutions America	(162.87)
			(265,125.18)

PORT OF BANDON

BALANCE SHEET

MARCH 2025

CURRENT ASSETS	GENERAL FUND	CAPITAL FUND	RESERVE FUND	ALL FUNDS
Banner Bank Checking Account	$22,917.86	$0.00	$0.00	$22,917.86
Banner Bank Merchant Account	$17,316.86	$0.00	$0.00	$17,316.86
Banner Bank PEDF Account	$0.00	$0.00	$19,018.89	$19,018.89
LGIP Investment Account	$274,153.55	$684,252.83	$59,646.03	$1,018,052.41
Petty Cash	$100.00	$0.00	$0.00	$100.00
TOTAL CURRENT ASSETS	**$314,488.27**	**$684,252.83**	**$78,664.92**	**$1,077,406.02**

LONG TERM LIABILITY	GENERAL FUND	CAPITAL FUND	RESERVE FUND	ALL FUNDS
Business Oregon Port Loan	$0.00	$0.00	($729,106.25)	($729,106.25)
TOTAL LONG TERM LIABILITY	**$0.00**	**$0.00**	**($729,106.25)**	**($729,106.25)**

EQUITY	GENERAL FUND	CAPITAL FUND	RESERVE FUND	ALL FUNDS
Fund Balance, Beg of Year	$363,355.80	$698,769.30	$236,283.40	$1,298,408.50
Current Net Income	($48,867.53)	($14,516.47)	$571,487.77	$508,103.77
TOTAL EQUITY	**$314,488.27**	**$684,252.83**	**$807,771.17**	**$1,806,512.27**
TOTAL LIABILITY & EQUITY	**$314,488.27**	**$684,252.83**	**$78,664.92**	**$1,077,406.02**

Port of Bandon
Reconciliation Summary
10100 · Banner Bank Checking, Period Ending 04/30/2025

	Apr 30, 25	
Beginning Balance		28,638.43
Cleared Transactions		
Checks and Payments - 35 items	-114,105.81	
Deposits and Credits - 6 items	193,329.89	
Total Cleared Transactions	79,224.08	
Cleared Balance		107,862.51
Uncleared Transactions		
Checks and Payments - 16 items	-80,744.56	
Deposits and Credits - 1 item	1,840.00	
Total Uncleared Transactions	-78,904.56	
Register Balance as of 04/30/2025		28,957.95
New Transactions		
Checks and Payments - 16 items	-22,320.47	
Deposits and Credits - 3 items	1,200.00	
Total New Transactions	-21,120.47	
Ending Balance		7,837.48

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Statement of Account

Statement Date	04/30/25
Page	1 of 2
Account Number	XXXXXXXXXXXX[redacted]

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Port of Bandon
390 1st St SW
Bandon OR 97411

SUMMARY OF ACCOUNTS

Complete Public Funds Checking	XXXXXXXXXXXX[redacted]	$107,862.51

Are you ready to dream BIG?
Our annual Dream Big Sweepstakes is here and we've upped the cash prize to $100,000! Enter through September 8 at DreamBigWithBannerBank.com. You'll also be eligible for monthly $2,500 cash prizes.

CHECKING ACCOUNT XXXXXXXXXXXX[redacted]

Complete Public Funds Checking

Account Title: Port of Bandon			
Account Number	XXXXXXXXXXXX[redacted]	Statement Dates	4/01/25 thru 4/30/25
Previous Balance	28,638.43	Days in the statement period	30
6 Deposits/Credits	193,329.89	Average Ledger	82,031.93
7 Debits	33,540.70	Average Collected	81,643.28
28 Checks	80,565.11		
Service Charge	.00		
Interest Paid	.00		
Current Balance	107,862.51		

Port of Bandon
Reconciliation Summary
10110 · Banner Bank Merchant, Period Ending 04/30/2025

	Apr 30, 25	
Beginning Balance		17,316.86
Cleared Transactions		
Checks and Payments - 3 items	-28,447.03	
Deposits and Credits - 6 items	39,895.23	
Total Cleared Transactions	11,448.20	
Cleared Balance		**28,765.06**
Uncleared Transactions		
Deposits and Credits - 1 item	722.00	
Total Uncleared Transactions	722.00	
Register Balance as of 04/30/2025		**29,487.06**
New Transactions		
Deposits and Credits - 2 items	10,492.32	
Total New Transactions	10,492.32	
Ending Balance		**39,979.38**

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Statement of Account

Statement Date	04/30/25
Page	1 of 2
Account Number	XXXXXXXXXXX[redacted]

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Port of Bandon
Merchant Services Account
390 1st St SW
Bandon OR 97411

SUMMARY OF ACCOUNTS

Basic Public Funds Checking	XXXXXXXXXXX[redacted]	$28,765.06

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CHECKING ACCOUNT XXXXXXXXXXX[redacted]

Basic Public Funds Checking

Account Title: Port of Bandon
Merchant Services Account

Account Number	XXXXXXXXXXX[redacted]
Previous Balance	17,316.86
4 Deposits/Credits	11,976.80
1 Debits	528.60
Service Charge	.00
Interest Paid	.00
Current Balance	28,765.06

Statement Dates	4/01/25 thru 4/30/25
Days in the statement period	30
Average Ledger	26,176.80
Average Collected	26,176.80

P

Port of Bandon
Reconciliation Summary
10120 · LGIP Local Gov Investment Pool, Period Ending 04/30/2025

	Apr 30, 25	
Beginning Balance		1,018,052.41
Cleared Transactions		
Checks and Payments - 7 items	-788,811.78	
Deposits and Credits - 8 items	697,215.41	
Total Cleared Transactions	-91,596.37	
Cleared Balance		**926,456.04**
Register Balance as of 04/30/2025		926,456.04
Ending Balance		926,456.04

Q

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OREGON STATE TREASURY

Account Statement - Transaction Summary

For the Month Ending **April 30, 2025**

PORT OF BANDON - PORT OF BANDON - [redacted]

Oregon LGIP

Opening Balance	1,018,052.41
Purchases	8,403.68
Redemptions	(100,000.05)
Closing Balance	**$926,456.04**
Dividends	3,847.95

Asset Summary

	April 30, 2025	March 31, 2025
Oregon LGIP	926,456.04	1,018,052.41
Total	**$926,456.04**	**$1,018,052.41**

Port of Bandon
Reconciliation Summary
10130 · Banner Bank PEDF Account, Period Ending 04/30/2025

	Apr 30, 25	
Beginning Balance		19,018.89
Cleared Transactions		
Checks and Payments - 1 item	-46.50	
Deposits and Credits - 2 items	2,218.03	
Total Cleared Transactions	2,171.53	
Cleared Balance		**21,190.42**
Register Balance as of 04/30/2025		21,190.42
Ending Balance		21,190.42

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Statement Date	04/30/25
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Port of Bandon
390 1st St SW
Bandon OR 97411

SUMMARY OF ACCOUNTS

Basic Public Funds Checking	XXXXXXXXXXX[redacted]	$21,190.42

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CHECKING ACCOUNT XXXXXXXXXXX[redacted]

Basic Public Funds Checking

Account Title: Port of Bandon			
Account Number	XXXXXXXXXXX[redacted]	Statement Dates	4/01/25 thru 4/30/25
Previous Balance	19,018.89	Days in the statement period	30
2 Deposits/Credits	2,218.03	Average Ledger	20,262.55
1 Debits	46.50	Average Collected	20,060.75
Service Charge	.00		
Interest Paid	.00		
Current Balance	21,190.42		

PORT OF BANDON

CHECK TRANSACTIONS

APRIL 2025

DATE	CK #	NAME	AMOUNT
4/14/25	6174	Banner Bank	(3,108.61)
4/14/25	6175	The Coquille Valley Sentinel	(288.75)
4/14/25	6176	Bandon Ace Hardware	(83.74)
4/14/25	6177	Hennick's	(582.15)
4/14/25	6178	Bandon Supply Inc.	(608.64)
4/14/25	6179	Coastal Paper	(257.26)
4/14/25	6180	Knife River	(51,729.40)
4/14/25	6181	SHN Consulting Engineers & Geol	(1,870.00)
4/14/25	6182	Streamline	(265.00)
4/14/25	6183	Special District Ins Services	(8,526.00)
4/14/25	6184	City of Bandon	(3,956.00)
4/14/25	6185	Omlid & Swinney	(460.00)
4/14/25	6186	Stericycle Inc.	(84.23)
4/14/25	6187	Tyree Oil	(63.00)
4/14/25	6188	Les County Sanitary Service	(14.24)
4/14/25	6189	Clear Choice Glass & Window	(449.00)
4/14/25	6190	Bandon Concrete	(416.15)
4/14/25	6191	HGE Inc.	(3,205.00)
4/14/25	6192	CCD Business Development Corp.	(1,550.50)
4/14/25	6193	US Relay	(99.00)
4/14/25	6194	CNA Surety	(600.00)
4/14/25	6195	WHA Insurance Agency	(1,420.72)
4/28/25	EFT	US Treasury EFTPS	(6,241.32)
4/28/25	EFT	Oregon Department of Revenue	(2,261.71)
4/28/25	EFT	Oregon Child Support Program	(10.00)
4/28/25	EFT	Oregon Growth Savings Plan	(850.00)
4/28/25	6196	Western Mercantile Agency, Inc.	(407.82)
4/28/25	6197	Shawn Winchell	(795.92)
4/28/25	6198	Pacific Power	(21.32)
4/28/25	6199	webquarry	(79.95)
4/28/25	6200	Canon Solutions America	(181.09)
4/28/25	6201	Umpqua Valley Fire Services	(701.35)
4/28/25	6202	West Coast Contractors, Inc.	(70,246.71)
4/28/25	6203	Tyree Oil	(237.48)
4/28/25	6204	Rick Goche	(2,707.18)
4/29/25	EFT	QuickBooks Payroll Service	(20,855.88)
4/30/25	6206	SHN Consulting Engineers & Geol	(1,907.50)
4/30/25	6207	Pinnacle Resource LLC	(1,764.00)
			(188,906.62)

PORT OF BANDON

BALANCE SHEET

APRIL 2025

CURRENT ASSETS	GENERAL FUND	CAPITAL FUND	RESERVE FUND	ALL FUNDS
Banner Bank Checking Account	$28,957.95	$0.00	$0.00	$28,957.95
Banner Bank Merchant Account	$28,765.06	$0.00	$0.00	$28,765.06
Banner Bank PEDF Account	$0.00	$0.00	$21,190.42	$21,190.42
LGIP Investment Account	$240,182.31	$628,178.20	$58,095.53	$926,456.04
Petty Cash	$100.00	$0.00	$0.00	$100.00
TOTAL CURRENT ASSETS	**$298,005.32**	**$628,178.20**	**$79,285.95**	**$1,005,469.47**

LONG TERM LIABILITY	GENERAL FUND	CAPITAL FUND	RESERVE FUND	ALL FUNDS
Business Oregon Port Loan	$0.00	$0.00	$729,106.25	$729,106.25
TOTAL LONG TERM LIABILITY	**$0.00**	**$0.00**	**$729,106.25**	**$729,106.25**

EQUITY	GENERAL FUND	CAPITAL FUND	RESERVE FUND	ALL FUNDS
Fund Balance, Beg of Year	$363,355.80	$698,769.30	$236,283.40	$1,298,408.50
Current Net Income	($65,350.48)	($70,591.10)	($886,103.70)	($1,022,045.28)
TOTAL EQUITY	**$298,005.32**	**$628,178.20**	**($649,820.30)**	**$276,363.22**

TOTAL LIABILITY & EQUITY	**$298,005.32**	**$628,178.20**	**$79,285.95**	**$1,005,469.47**

PORT OF BANDON

GENERAL FUND BUDGET

Fiscal Year 2024 - 2025

REVENUE ACCOUNT	BUDGET	APRIL	TOTAL YEAR	$ REMAINING	% REMAINING
Bank Interest	25,000.00	3,847.95	49,967.16	(24,967.16)	-99.87%
Misc. Revenue	59,000.00	2,675.45	52,029.98	6,970.02	11.81%
Moorage	65,000.00	7,798.00	51,563.46	13,436.54	20.67%
Property Taxes, Current	583,610.00	3,503.92	609,458.85	(25,848.85)	-4.43%
Property Taxes, Prior Years	25,000.00	1,051.76	15,318.42	9,681.58	38.73%
Rental Revenue	250,000.00	19,948.37	219,499.38	30,500.62	12.20%
TOTAL REVENUE	**1,007,610.00**	**38,825.45**	**997,837.25**	**9,772.75**	**0.97%**

PERSONNEL SERVICES	BUDGET	APRIL	TOTAL YEAR	$ REMAINING	% REMAINING
TOTAL MONTH	**582,013.00**	**38,422.63**	**439,094.04**	**142,918.96**	**24.56%**

MATERIALS * SERVICES	BUDGET	APRIL	TOTAL YEAR	$ REMAINING	% REMAINING
Office Supplies	15,000.00	1,422.15	18,124.18	(3,124.18)	-20.83%
Printing & Advertising	5,000.00	288.75	1,284.92	3,715.08	74.30%
Building Maintenance	35,000.00	706.78	14,038.60	20,961.40	59.89%
Dock Maintenance	20,000.00	457.26	11,047.83	8,952.17	44.76%
General Operations	35,000.00	660.55	9,760.72	25,239.28	72.11%
Grounds Maintenance	20,000.00	731.50	9,107.68	10,892.32	54.46%
Utilities & Phone	40,000.00	2,672.36	17,149.90	22,850.10	57.13%
Commission Expenses	10,000.00	4,234.84	5,799.62	4,200.38	42.00%
Legal Fees	10,000.00	0.00	228.00	9,772.00	97.72%
Audit	15,000.00	0.00	16,200.00	(1,200.00)	-8.00%
Insurance	70,000.00	1,420.72	101,208.96	(31,208.96)	-44.58%
Dues & Fees	20,000.00	751.78	15,101.22	4,898.78	24.49%
Miscellaneous	27,500.00	1,914.06	34,634.86	(7,134.86)	-25.94%
Employee Expenses	15,000.00	1,526.02	10,101.28	4,898.72	32.66%
Marketing	6,000.00	99.00	7,197.04	(1,197.04)	-19.95%
Taxes	5,000.00	0.00	4,603.04	396.96	7.94%
Professional Fees	20,000.00	0.00	2,348.88	17,651.12	88.26%
Contract Grounds Services	50,000.00	0.00	0.00	50,000.00	100.00%
TOTAL MATERIALS & SERVICES	**418,500.00**	**16,885.77**	**277,936.73**	**140,563.27**	**33.59%**

CAPITAL OUTLAY	BUDGET	APRIL	TOTAL YEAR	$ REMAINING	% REMAINING
Equipment	50,219.00	0.00	9,560.00	40,659.00	80.96%
Building Expenses	15,000.00	0.00	0.00	15,000.00	100.00%
Property Improvements	85,000.00	0.00	24,596.96	60,403.04	71.06%
TOTAL CAPITAL OUTLAY	**150,219.00**	**0.00**	**34,156.96**	**116,062.04**	**77.26%**

TRANSFERS	BUDGET	APRIL	TOTAL YEAR	$ REMAINING	% REMAINING
Transfer to Reserve Fund	100,000.00	0.00	100,000.00	0.00	0.00%
Transfer to Capital Fund	212,000.00	0.00	212,000.00	0.00	0.00%
TOTAL TRANSFERS	**312,000.00**	**0.00**	**312,000.00**	**0.00**	**0.00%**

SUMMARY	BUDGET	APRIL	TOTAL YEAR	$ REMAINING	% REMAINING
Total Revenue	1,150,732.00	38,825.45	997,837.25	152,894.75	13.29%
Total Expenses	1,150,732.00	55,308.40	1,063,187.73	87,544.27	7.61%
TOTAL NET REVENUE	**0.00**	**(16,482.95)**	**(65,350.48)**	**65,350.48**	**5.68%**

PORT OF BANDON

390 FIRST ST SW • BANDON, OREGON 97411 • PHONE (541) 347-3206

Resolution No. 2025 - 03
2025 - 2026 ANNUAL BUDGET ADOPTION

RESOLUTION ADOPTING THE BUDGET

NOW BE IT RESOLVED that the Board of Directors of the Port of Bandon hereby adopts the budget for the fiscal year 2025 - 2026 in the total amount of $2,442,126. This budget is now on file at the office of the Port of Bandon.

RESOLUTION MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2025, for the following purposes:

General Fund		Capital Projects Fund		Reserve Fund	
Personnel Services	596,901	Personnel Services	0	Personnel Services	0
Materials & Services	478,858	Materials & Services	0	Materials & Services	44,552
Capital Outlay	115,224	Capital Outlay	848,474	Capital Outlay	225,000
Transfers	133,117	Transfers	0	Transfers	0
Total	**1,324,100**	**Total**	**848,474**	**Total**	**269,552**

Total APPROPRIATIONS, All Funds: $2,442,126
TOTAL ADOPTED Budget **$2,442,126**

RESOLUTION IMPOSING THE TAX

BE IT RESOLVED that the following ad valorem property taxes are hereby imposed upon the assessed value of all taxable property within the district for the tax year 2025 - 2026:

1. In the amount of $0.3249 per $1,000 of assessed value for permanent tax rate.

RESOLUTION CATEGORIZING THE TAX

BE IT RESOLVED that the taxes imposed are hereby categorized for purposes of Article XI section 11b as:

General Government Limitation

Permanent Rate Tax $0.3249 per $1,000

The above resolution statements were approved and declared adopted on May 22, 2025.

Reg Pullen, President

Donny Goddard, Vice President

From: Ray Bucheger
Subject: Additional Funding for Port of Bandon in USACE FY25 Work Plan
Date: May 15, 2025 at 8:55:25 AM PDT
To: "portmanager@portofbandon.com" <portmanager@portofbandon.com>, Rick Goche <rick@ari1.com>
Cc: Meleana Shim <Meleana@accelerate-strategies.com>, Margaret Barber <Margaret.BARBER@biz.oregon.gov>, Madison Hite

Jeff and Rick:

The U.S. Army Corps of Engineers (USACE) released its FY25 Work Plan today, and Oregon navigation projects received significant funding.

As in previous years, we worked closely with the Oregon Congressional delegation and other partners to advocate for additional funding. Please see the attached letters the Oregon Congressional delegation and the Oregon Public Ports Association (OPPA) sent to Corps leadership and the White House Office of Management and Budget (OMB). This advocacy was particularly critical this year, as Congress did not provide project-specific funding in the FY25 Energy and Water Appropriations bill.

The FY25 President's budget included $624,000 for the Port of Bandon. Thanks to this advocacy, the work plan included a total of $1,924,000, which covers unmet capability for the detail design report for the North and South Jetties, and to start plans and specs.

Our next priority is advocating for FY26 funding. We have submitted a placeholder Congressionally Directed Spending (CDS) request on behalf of your port to Senators Wyden and Merkley. We will finalize this request once President Trump submits his FY26 budget to Congress, which is expected later this month. The final request to the Congressional delegation will address any shortfall between the President's budget and the capability figure provided by the Portland District.

Congress of the United States

Washington, DC 20515

May 1, 2025

Lee Forsgren
Principal Deputy Assistant Secretary of the Army for Civil Works performing the duties of the Assistant Secretary of the Army for Civil Works
U.S. Department of the Army
108 Army Pentagon
Washington, D.C. 20310

The Honorable Russell Vought
Director
Office of Management and Budget
725 17th Street, N.W.
Washington, D.C. 20503

Dear Mr. Forsgren and Director Vought:

We are writing to request that you include critical funding for U.S. Army Corps of Engineers (USACE) projects in the State of Oregon in the Fiscal Year (FY) 2025 work plan. Adequate funding is essential to ensure safe, reliable navigation on the Columbia and Willamette Rivers and along the Oregon coast, mitigate essential fish populations, maintain dam safety operations, and uphold trust and treaty obligations with tribes.

Oregon's twenty-three public ports are vital to sustaining Oregon's economy and quality of life, including in some of the state's most rural communities. Oregon's ports support tens of thousands of family-wage jobs that are directly or indirectly tied to cargo movement, as well as recreation, industrial, commercial, and other activities that contribute billions of dollars in wages to Oregon's economy. In addition, Oregon ports support the activities of federal agencies such as the National Oceanic and Atmospheric Administration (NOAA) and the U.S. Coast Guard. None of this would be possible without adequate funding to maintain jetty infrastructure and conduct dredging operations.

Funding for dredging and jetty maintenance is also essential to public safety. Sediment buildup in federal channels and the ongoing deterioration of jetties create hazardous conditions for mariners. Insufficient funding for these necessary projects not only endangers those navigating these waters but also hinders the U.S. Coast Guard's ability to conduct search and rescue missions. This is not merely an issue of infrastructure—it is a matter of life and death.

In addition to dredging and maintenance, USACE does critical work in our state to operate and maintain dams – minimizing flood risk, maintaining water supply, and providing hydropower to communities. The Corps also conducts critical projects to help mitigate spawning and rearing fish populations impacted by the presence of federally owned-and-operated dams in addition to other federal projects.

We request that to the maximum extent practicable; the following projects receive funding in the FY2025 work plan:

Operations and Maintenance:
- Applegate Lake (Cole Rivers Hatchery)
- Blue River Lake
- Bonneville Lock & Dam
- Columbia & Lower Willamette Rivers
- Columbia River at the Mouth
- Columbia River Between Vancouver and The Dalles
- Columbia River Treaty FRM 2nd Year Payment to Canada
- Coos Bay
- Coquille River (Bandon)
- Cottage Grove Lake
- Cougar Lake
- Depoe Bay
- Detroit/Big Cliff Lakes
- Dorena Lake
- Elk Creek Lake
- Fall Creek Lake
- Fern Ridge Lake
- Green Peter Lake
- Hills Creek Lake
- Lookout Point/Dexter Lakes
- Lost Creek Lake (Cole Rivers Hatchery)
- John Day Lock & Dam
- McNary Lock & Dam
- Nehalem Bay
- Port Orford
- Rogue River at Gold Beach
- Siuslaw River
- Skipanon Channel
- The Dalles Lock & Dam
- Tillamook Bay and Bar (Garibaldi)
- Umpqua River
- Willamette River at Willamette Falls
- Willamette River Bank Protection
- Willow Creek Lake
- Yaquina Bay and Harbor (Newport)
- Yaquina River (Depot Slough/Toledo)

Construction:
- Columbia River at the Mouth Jetty Rehabilitation
- Columbia River Fish Mitigation
- The Dalles Tribal Housing (Columbia River Tribal Housing)

General Investigations:
- Columbia River Basin Flood Risk Management Study
- Hood River Confluence Ecosystem Restorations
- Portland Metro Levee System

It is essential that, to the maximum extent practicable, this funding be incorporated into the FY2025 work plan. This funding for Oregon's projects is essential for public safety, economic stability, and the long-term sustainability of maritime infrastructure in our state.

Sincerely,

Jeffrey A. Merkley
United States Senator

Ron Wyden
United States Senator

Suzanne Bonamici
Member of Congress

Maxine Dexter
Member of Congress

Val Hoyle
Member of Congress

Janelle S. Bynum
Member of Congress

Andrea Salinas
Member of Congress

OREGON PUBLIC PORTS ASSOCIATION

May 1, 2025

Robyn S. Colosimo
Senior Official performing the duties of the
Assistant Secretary of the Army for Civil Works
U.S. Department of the Army
108 Army Pentagon
Washington, D.C. 20310

The Honorable Russell Vought
Director
Office of Management and Budget
725 17th Street, N.W.
Washington, D.C. 2050

Dear Ms. Colosimo and Director Vought:

I am writing on behalf of the Oregon Public Ports Association (OPPA) to request that you include critical operation and maintenance funding for U.S. Army Corps of Engineers (USACE) navigation projects in the State of Oregon in the FY2025 work plan. Adequate funding is essential to ensure safe, reliable navigation on the Columbia and Willamette Rivers and along the Oregon coast.

Oregon's 23 public ports are a key component in sustaining Oregon's economy and quality of life, including in our State's most rural areas. Oregon's ports support tens of thousands of family-wage jobs that are directly or indirectly tied to cargo movement, as well as recreation, industrial, commercial, and other activities that contribute billions of dollars in wages to Oregon's economy. In addition, Oregon ports support the activities of Federal agencies such as the National Oceanic and Atmospheric Administration (NOAA) and the U.S. Coast Guard. None of this would be possible without adequate funding to maintain jetty infrastructure and conduct dredging operations.

Funding for dredging and jetty maintenance is also essential to public safety. Sediment buildup in federal channels and the ongoing deterioration of jetties create hazardous conditions for mariners. Insufficient funding for these necessary projects not only endangers those navigating these waters but also hinders the U.S. Coast Guard's ability to conduct search and rescue missions. This is not merely an issue of infrastructure—it is a matter of life and death.

OPPA requests that the funding listed in the following chart be included in the FY2025 work plan. This funding was requested by the USACE Portland District but was not included in the FY25 budget presented to Congress, nor was it included in the Full-Year Continuing Appropriations and Extensions Act, 2025:

USACE O&M Project	Work Plan Need
Columbia & Lower Willamette Rivers	$11,558,000
Columbia River at the Mouth	$3,400,000
Columbia River Between Vancouver and The Dalles	$2,272,000
Coos Bay	$630,000

727 Center Street NE, Salem OR 97301 | **Toll-free:** 800-305-1736 | **Email:** info@oregonports.com | **Web:** www.oregonports.com

Coquille River (Bandon)	$1,300,000
Depoe Bay	$1,251,000
Tillamook Bay and Bar (Garibaldi)	$13,150,000
Yaquina Bay and Harbor (Newport)	$250,000
Yaquina River (Depot Slough/Toledo)	$11,835,000
Bonneville Lock & Dam	$49,493,000
The Dalles Lock & Dam	$9,123,000
John Day Lock & Dam	$13,450,000
McNary Lock & Dam	$30,929,000
Columbia River Treaty FRM 2nd Year Payment to Canada	$38,500,000

It is essential that the funding allocated in the FY25 President's Budget (PBUD) be incorporated into the FY25 work plan as well. Historically, Congress has provided funding included in the PBUD in the conference report accompanying the Energy and Water Appropriations bill, and USACE has subsequently included this funding in its annual work plan. We urge USACE to adhere to this established precedent by ensuring that the funding designated in the FY25 PBUD is included in the FY25 work plan.

Thank you for your consideration. Continued investment in Oregon's ports is vital for public safety, economic stability, and the long-term sustainability of our maritime infrastructure.

Sincerely,

Mark J Landauer
Oregon Public Ports Association

Oregon
Tina Kotek, Governor

State Marine Board
435 Commercial St. NE, Suite 400
P.O. Box 14145
Salem, OR 97309-5065
(503) 378-8587
Fax (503) 378-4597

May 6, 2025

Jeff Griffin, Port Manager
Port of Bandon
390 First St SW
Bandon, OR 97411

RE: Boating Facility Grant No. 1718
Port of Bandon-Facilities Replacement

Dear Jeff,

Final payment has been approved in the amount of $116,526.44 in Boating Infrastructure Grant, Clean Vessel Ace, and Boating Facility Grant funds. The Port of Bandon provided $6,098,984.40 in cash, labor, and administration. The Oregon Department of Fish and Wildlife provided $1,000,000.00 in cash. Total project cost is $9,092,094.30. This project was made possible through partnership with the Oregon Department of Fish and Wildlife, The Port of Bandon, and the Oregon State Marine Board.

This project was for the replacement of the boat ramp, boarding docks, and short-term tie-up docks, as well as the reinstallation of the pumpout and dump station and multi-lingual signage. The replacement ensures the functionality of the facility and safety for boaters at this location. The Board appreciates your dedication to completing this project. The Port of Bandon in Coos County is a popular destination for angling and water recreation. Boating in Bandon Harbor positively impacts the economy of the surrounding communities who depend on tourism.

The final payment is being made under separate cover. If payment has not been received within ten days, please contact Christine Cornish, Business Services Manager at 971-374-3049 or email christine.cornish@boat.oregon.gov. Please contact Janine Belleque, Boating Facilities Manager at 503-877-7580 if you have any questions regarding the grant.

Sincerely,

Larry Warren
Director

CC: Holly Huchko, ODFW=SFR
Business Services
Boating Facilities