Port of Bandon
Regular Commission Meeting & Executive Session per ORS 192.660(2)(i)
September 25, 2025, 5:00 pm
Bandon Public Library
Bandon, OR

Commissioners Present: Reg Pullen, Don Starbuck, Lori Osborne (via Zoom), Donny Goddard, Wayne Butler
Staff: Jeff Griffin - Port Manager, Kathy Reed – Finance Director, Josh Adamson – Port Specialist, and Shawn Winchell – Harbormaster
Guests: Roger Straus, John Towne and Stephanie Stone

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Starbuck made a motion to approve the consent calendar. Commissioner Butler seconded. Motion passes unanimously.

Port staff presented Resolution 2025-04 to adopt a supplemental budget. Port Commissioners previously voted to purchase Bandon Fish Market Building in 5 annual installments. Port Manager Jeff Griffin proposed to amend the decision to make a one-time purchase to avoid complications and due to the improved budget. **Motion to approve Resolution 2025-04 was made by Commissioner Goddard. Motion seconded by Commissioner Butler. Motion passed unanimously.**

Tri-County Plumbing has fixed the broken water line going to the Loft building. Shawn discussed adding additional work to trench the wastewater line to the High Dock Harbor Office which will save on mobilization when they come to complete the asphalt work for the Loft.

Jason Youmans installed a new electrical box in the boat basin parking lot adjacent to Bandon Bait. The install was needed due to the existing box rusting out on the bottom and the City of Bandon approaching the Port about cleaning up and separating joining connections between both agencies.

The Port is finalizing the purchase of a property in the Redmon Pond area that has been in the works for several years. Cynthia Van Lom and family were approached to sell the parcel to the Port to proceed with a concept of an improved ADA accessible path in partnership with the City of Bandon. The path would connect Jetty Rd to the Jetty Park around the north side of Redmon Pond providing a scenic route. Port staff have been working with Robin Miller and Van Lom. Total purchase cost of the property is $12,500 plus legal and title fees. Total cost will be split with the City under an existing agreement.

PORT MANAGERS REPORT:
Federal funding updates are up in the air with a possible continuing resolution or a standstill on budget. The Coquille River bar is currently not funded in the President's budget nor in proposed congressional budgets and neither are other small ports. We hope to be included in the Army Corps workplan for channel dredging in 2026

Jason Millers vessel situation was discussed. Miller has not been able to acquire insurance but has had his boat surveyed. Griffin discussed other ports dealing with abandoned/derelict vessel issues. Commissioner Butler suggesting Charter Lakes Insurance. Staff will investigate this. After discussion Commissioners directed staff to provide boat owner one month to acquire insurance otherwise go through the legal process to have the boat removed.

HARBORMASTER REPORT:
The High Dock Harbor Office is getting weather ready with roofing now complete and crew work on windows, doors, and siding to begin. An old compressor found under the Historic Coast Guard Building was rehabilitated into a picnic table and placed in the landscape area by the Fisheries Building. A planter box was removed on the south side of the Fisheries Building and replaced with pavers.

Josh gave a brief update on the Boardwalk Art Show with start/finish dates, who participates, judging and awards ceremony. Boards will be removed and available for pickup after October 21st.

Commissioners discussed a Sea lion that recently showed up on the docks.

Commissioner Osborne shared a public request to have a flagpole with large sized flags to be installed at the Fisheries Building. The donor would cover all costs to install and maintain. Commissioners expressed some concerns about location and maintenance. Commissioners directed staff to investigate options and report back next meeting. Commissioner Osborne expressed a need for more public involvement from the Port. One idea was a scholarship program.

PUBLIC COMMENT:
Roger Strauss discussed current conditions of the lighthouse, a recent fundraiser and his request to for a Letter of Support by the Port Commission for an Oregon Heritage Grant application. Request was approved.

John Towne suggested an appropriate location for a new flag would be at the Historic Coast Guard Building.

Regular meeting was closed at 5:50pm to enter Executive Session Per ORS 192.660(2)(i)
Regular meeting was reopened at 6:31pm.

Commissioner Goddard made a motion to approve Jeff's proposal of a one-year extension on working remotely, with reduced office hours to part-time. Commissioner Butler seconded the motion to approve Jeff's part time employment with commendation. Motion passed unanimously.

Regular meeting was adjourned at 6:34

Respectfully submitted by
Joshua Adamson