

Port of Bandon  
Work Session & Regular Commission Meeting  
January 25, 2024, 1:00 pm  
Boardwalk Picnic Shelter  
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Don Starbuck, and Wayne Butler

Commissioners Absent: Rick Goche

Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist, Shawn Winchell – Harbormaster

Guests: Lori Osborne, John Towne, Jerry Ganta, Chad Walker, Bruce Capps, David Kronsteiner

Commissioner Pullen opened the meeting at 1:02pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Goddard. Commissioner Starbuck seconded the motion. Motion passes unanimously.**

Commissioners unanimously nominated Commissioner Goche as the Port representative to attend Pacific Northwest Waterways Association Mission to D.C.. This trip is a lobbying effort for Port infrastructure and maintenance needs. The trip is March 3<sup>rd</sup> – 7<sup>th</sup> in Washington D.C..

A contract with Pentair Tanks was requested for approval. The contract is for \$18,000 under grant funds for purchasing tanks to be used for urchin ranching . **A motion was made by Commissioner Goddard for the approval of the contract with Pentair for up to \$20,000 to purchase tanks. Motion seconded by Commissioner Starbuck. Motion passes unanimously.**

Commissioners discussed the idea of installing security gates in the marina. Public access and crabbing usage were mentioned by Commissioners Goddard and Butler. Commissioner Goddard was concerned about using public funds but privately securing the marina. After deliberation it was decided to experiment with installing a security gate for Dock B. All Commissioners approved.

Resolution 2021-03 stated the moorage rate structure was to be reevaluated at the completion of the Marina Redevelopment Project. Jeff and Josh presented the previously adopted structure, the current structure and a rate study showing where Port of Bandon's rates are among 5 Oregon ports and where an average rate would fall. Commissioners all agreed on the average rate schedule on the rate study with the exception of the annual rate. Commissioner Pullen suggested a possible 20% increase from current annual rate. A resolution would be needed with public hearing to adopt new rates.

Commissioners agreed to direct staff to draft a resolution for a new moorage rate schedule and redraft rate schedule to reflect average rates up to annual with a some reduced rate increase for annual. In the resolution the rates would increase 3% every year with a reevaluation in 5 years. The resolution and rate schedule will be presented at next meeting.

**Staff Report:**

Shawn gave an update to ongoing maintenance with garage doors, benches and other tasks.

Josh reported a new tenant occupying suite 2C in the Historic Coast Guard Building.

Commissioner Butler opened discussion on Coast Guard station in Bandon and if there was knowledge of presence indicated to Port staff yet. Jeff has not heard any information on this years return of the crew yet.

**Public Comment:** John thanked commissioners for keeping docks open to public and mentioned the Port should look into wifi coverage for facilities. Lori shared 2 events she will be hosting in February and March and mentioned the Coquille Indian Tribe has approved the proposed jet boat race that will be held on the Coquille in May.

Regular Meeting was adjourned at 1:37pm

Respectfully submitted by

Joshua Adamson