



AGENDA

Port of Bandon
Regular Commission
September 24th 2026, 5:00pm
Port of Bandon, Harbor Office
335 1st St. SE Bandon, OR 97411
www.portofbandon.com/meetings
for details

			PAGES
A.	Call To Order	Commissioners	Verbal
B.	Roll Call by Secretary-Treasurer	Commissioners	Verbal
C.	Consent Calendar		
i.	August Minutes	Commissioners	A-D
D.	Presiding Officer and Commissioner Comments		
E.	Ordinances and Resolutions		
F.	Public Contracts and Purchasing		
G.	Public Hearings		
H.	Port Directors Report		
i.	Aquarium and Redmon Pond Projects Updates	Jeff/Commissioners	Verbal
ii.	Coquille Jetty Project Update	Jeff/Commissioners	Verbal
iii.	U.S.-Japan Knowledge Exchange Summit Presetnation	Jeff/Commissioners	1-3
iv.	Bandon Ireland Twinning Committee	Jeff/Commissioners	4-9
I.	Port Staff Reports		
i.	Boater Updates (Marina Report)	Shawn/Commissioners	Verbal
ii.	New Harbor Office Building Updates	Shawn/Commissioners	Verbal
iii.	Harbor Office Ribbon Cutting Ceremony Review	Reg/Commissioners	Verbal
J.	Public Comment		
K.	Other Misc Matters		
L.	Executive Session		
	ORS 192.660 (2)(i)	Jeff/Commissioners	Verbal
M.	Adjournment		

NOTES:

Port of Bandon
Regular Commission Meeting
August 27, 2026, 5:00 pm
Bandon Public Library
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Don Starbuck, Wayne Butler, and Lori Osborne (via Zoom)

Staff: Jeff Griffin - Port Manager, Kathy Reed – Finance Director, Shawn Winchell – Harbormaster, Holly von Damm – Administrative Assistant

Guests: John Towne (via Zoom), Josh Adamson (via Zoom)

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Butler. Commissioner Starbuck seconded the motion. Motion passes unanimously.**

Harbormaster Shawn Winchell addressed the authorization for the Port to purchase a used work truck to add to the current fleet. The additional vehicle is needed due to staff demands and the current use of the Harbormaster's personal vehicle for Port business. Commissioner Butler noted that towing capacity should be an important consideration when selecting the vehicle, particularly for work involving pulling vessels from the water and other towing needs.

Commissioner Goddard made a motion to pre-authorize vehicle purchase up to \$25,000. Commissioner Butler seconded the motion. The motion passed unanimously.

Port Director Griffin provided an update on the proposed transfer of ownership of the **Na-So-Mah Memorial Garden**, which is currently owned by the Port, to the **Coquille Indian Tribe**. An agreement has been reached between the Port and the Coquille Indian Tribe to transfer the property. Lease transfer documentation is currently being prepared and will be signed at a future time. A draft press release was shared for Commissioners review. The official ownership transfer ceremony is scheduled for **Sunday, September 13, 2026, at 3:00 p.m.**

Griffin provided the Commissioners with an update on several PNWA navigation projects in which the Port of Bandon is involved to address current Port and marina needs.

Annual funding for critical maintenance dredging of the navigation channel to a maximum depth of 20 feet MLLW, including benched sediment areas to -14 feet MLLW and additional step-channel dredging at the entrance. Griffin noted that the last major maintenance on the Coquille jetty structure was in 1957.

Support for funding to complete maintenance and repairs to sections of the north and south jetties at the mouth of the Coquille River.

A

Commissioner Pullen expressed support for developing the property as a day-use area, noting the area's good bass and salmon fishing opportunities, including opportunities that do not require a boat. Pullen felt that a public-use area could also provide positive community relations for the Port. During further discussion regarding fishing opportunities, Pullen suggested that the Port consider how the property could support a greater fishery-related use.

Pullen also recommended considering how any future development plans could affect the Port's relationship with the current rental house tenant on the property.

Commissioner Butler noted that the property is prone to winter flooding and cautioned that a dock installed at the site may need to be removed seasonally. Harbormaster Winchell noted that the Port currently has docks in storage that may be available for future use.

Commissioner Starbuck asked about the property's current uses beyond the rental house. Harbormaster Winchell identified several existing uses, including storage, holiday decorations, concrete slabs, and a deteriorating ship's cabin from a vessel located on the property.

Griffin will develop a preliminary concept for a potential fishery/day-use area and explore possible uses for the property. Commissioners interested in touring the site were invited to coordinate with Harbormaster Winchell.

Griffin reported that he is working with a falconer to develop a plan to reduce and manage the pigeon population that has gathered on the roof of the Port's new office building. Port staff will receive training on the management and control protocols. Griffin will also work to schedule an in-person demonstration with the falconer for Port staff.

Harbormaster Winchell showed a video of the Stryker, a vessel determined to be unseaworthy, being towed along the Port's fishing dock by Commissioner Butler's charter vessel so it could be temporarily docked. The vessel was subsequently able to depart the Port without incident.

An update was provided on the Marauder, with reference to the work completed in Charleston. The vessel will remain in Charleston for the winter. The remaining work includes painting the top of the vessel.

Harbormaster Winchell reported that his crew continued working on final improvements in the restrooms and main office building. The project remains on schedule for the Port to receive its Letter of Occupancy from the City.

Kyle Electric has completed its work, and painters are currently painting the exterior of the building and trim. 541 Welding is completing the exterior handrails, and the plumber is expected to complete the exterior restroom work during the coming week.

Winchell is waiting for a response from the City of Bandon regarding whether the Port can use green paint to mark the curb area in question.

**U.S.–Japan Knowledge Exchange on Sustainable Use
and Value Enhancement of Sea Urchin Resources**

日米ウニ資源の持続的利用及び価値向上に関する知見交流

September 2026



Day 1: 8th Sep (Tue) 9:00~17:00

Scientific Symposium at Kushiro Prince Hotel

Day 2: 9th Sep (Wed) Site visit in Akkeshi

Day 3: 10th Sep (Thu) Site visit in Kushiro



U.S.–Japan Knowledge Exchange on Sustainable Use
and Value Enhancement of Sea Urchin Resources

The moderators for the afternoon session (Luke Gradner & Natsuki Hasegawa)



#Session 3: Feed development

#3-1 From urchin barrens to a circular blue economy: early-stage urchin ranching research in southern California (Mark Drawbridge Hubbs, SeaWorld Research Institute) 15:15 ~ 15:40

#3-2 Diet development to enhance the growth and quality of uni from purple sea urchins *Strongylocentrotus purpuratus* being farmed in the United States (Abigail Bockus, US Fish and Wildlife Service) 15:40 ~ 16:05



#Coffee break 16:05 ~ 16:15

#Session 4: Gametogenesis and maturation

#4-1 Deliciousness of sea urchin gonads: effects of taste active components and maturation on gonadal quality (Yuko Murata, FRA) 16:15 ~ 16:40

#4-2 Photoperiod and temperature regulation of gametogenesis and reproductive capacity in the purple sea urchin (Daniel Swezey, Kashia Band of Pomo Indians) 16:40 ~ 17:05

#4-3 Gonad enhancement of sea urchins collected from barren grounds under photoperiod manipulation (Tatsuya Unuma, Tohoku University) 17:05 ~ 17:30

#General Discussion (Moderator: Masakazu Hori)

#Closing remarks (Hirofumi Furuita)

*Reception in the meeting room 18:00 ~

From: "Robert S. Miller III" <rsmiii@aol.com>
Date: September 12, 2026 at 8:21:36 AM PDT
To: Griffin Jeff <portmanager@portofbandon.com>
Subject: Bandon Ireland Twinning: Announcement, Official Committee Forming (9/12/2026)

Jeff Griffin,

Good news — on September 8, 2026, the Bandon [Oregon] City Council authorized a local citizen committee, to advance "twinning" with our namesake town of Bandon, Ireland.

You are warmly invited to serve or participate on this local citizen committee.

Hon. Archie Garrett has graciously agreed to serve as liaison to the Council.

There is important work in the near term:

The Oregon State Legislature's nine-member Oregon/Ireland Sister State Commission is planning a Trade Mission to Ireland next year.

Members of this State Commission have kindly offered to meet with Bandon, Ireland representatives, to help advance our objectives — but what do we want?

What academic, historic, cultural, artistic, athletic, and trade and economic collaborations or exchanges we would like to see between the two Bandon's?

To get things started, please reply briefly to these questions:

1. Confirm – do you want to serve on this committee, in some capacity? (If not, no worries; I'll spare you future emails.)
2. Do you know of someone else who should be invited to serve? Please let me know. The error is all mine, if I inadvertently overlooked someone in the initial reaching out.
3. Do you have a particular interest, project, or outcome, for a Bandon Oregon/Ireland collaboration or exchange? Feel free to express now, however aspirational or specific your thoughts. I'll tabulate and share for the organizational meeting.
4. I'm happy to help move things along, but I'm also happy to "hand the gavel" over to successor leadership. If you're interested and motivated to be overall Chair or lead a subcommittee, let me know.

Please reply by Wednesday September 16, 2026.

On Thursday September 17, 2026, I'll sift through the responses and send out an invite for the organizational meeting.

Robin

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2. Adopt the Resolution captioned as follows:

RESOLUTION OF THE BANDON CITY COUNCIL AUTHORIZING THE CITY OF BANDON, COOS COUNTY, OREGON, UNITED STATES OF AMERICA, TO ENTER INTO A TWINNING AGREEMENT WITH THE BANDON-KINSALE MUNICIPAL DISTRICT, COUNTY CORK, IRELAND, STRENGTHENING EXISTING TIES OF HERITAGE, COMMERCE, AND FRIENDSHIP BETWEEN THE TWO GREATER BANDON AREAS

- Attachments:
1. Resolution
 2. City of Bandon, Oregon Letter

and partnerships. The Parties may agree on other forms of collaboration than these referred to in this Article.

ARTICLE 4. Whereas, the partnership will provide a deeper understanding of each other's lives and traditions, while finding common elements that link the two greater Bandon areas, the Parties are ready for growth in many areas and can mutually work to achieve our goals together. For instance, we note the importance of promoting tourism between the greater Bandon areas as well as the value of cultural, marine, and coastal based activities to their respective local economies. We would like to explore the opportunity to share knowledge and skills which will assist in further supporting and enhancing such unique opportunities in both Bandon areas.

ARTICLE 5. The Parties will establish a bilateral working committee of volunteers governed by bylaws set forth by each Party to implement the terms and provisions of this Agreement including, but not limited to, developing cooperation programs; proposing specific ways and means of collaboration; and sharing common activities. This committee will report to each of the Parties' assigned representatives who will meet at least once a year either in person or remotely and wherever possible and appropriate.

ARTICLE 6. Both Parties recognize the importance of maintaining strong verifiable historical links between both greater Bandon areas. We pledge to learn more about these cultural ties and to share this information with any interested parties.

ARTICLE 7. We will foster links between our two greater Bandon areas and work towards encouraging and empowering the youth of both areas through sharing knowledge and skills; identification of best practices; collaboration on activities to add value and effectiveness; broadening of horizons; relationship building and networking.

This Twinning Agreement will come into effect at the date of signing and will have a five-year validity, renewable automatically for the same period of time, unless otherwise notified by one of the Parties. Should the latter occur, the Parties will terminate current and scheduled cooperation upon the date of such notification.

This Twinning Agreement is signed as duplicate originals, and each of the Parties shall keep one original instrument.

PASSED, APPROVED and ADOPTED this 4th day of March 2024.

The City of Bandon, Coos County, Oregon, United States of America, by:

Honorable Mary Schamehorn, MAYOR

Date Signed

June Hinojosa, CITY RECORDER

Date Signed

The Bandon-Kinsale Municipal District, Ireland, by:

Honorable Seàn O'Donovan, COUNCILOR/CHAIR

Date Signed

