



AGENDA

Port of Bandon
 Regular Commission Meeting
 March 28, 2024, 5:00pm
 Bandon Public Library
 Bandon, OR and ZOOM
www.portofbandon.com/meetings
 for details

			PAGES
A.	Consent Calendar		
i.	February Minutes	Commissioners	A-B
ii.	February Financials	Commissioners	C-M
B.	Commissioner Comments		
i.	PNWA Mission to D.C. Update	Rick/Commissioners	Verbal
D.	Public Contracts and Purchases		
i.	Marina and Lease Scheduling Software	Josh/Commissioners	1-4
	Weber Pier Repair	Shawn/Commissioners	Verbal
F.	Port Managers Report		
i.	Marina	Jeff/Commissioners	Verbal
ii.	Boat Launch	Jeff/Commissioners	Verbal
iii.	Harbor Office	Jeff/Commissioners	Verbal
iv.	Fisheries Building Parking Lot	Jeff/Commissioners	Verbal
G.	Port Staff Reports		
i.	Harbormaster	Shawn/Commissioners	Verbal
ii.	Events/Leases/Moorage	Josh/Commissioners	Verbal
J.	Public Comment		
K.	Adjournment		
NOTES:			

Port of Bandon
Work Session & Regular Commission Meeting
February 22, 2023, 5:30 pm
Bandon Public Library
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Don Starbuck, Wayne Butler, and Rick Goche
Staff: Jeff Griffin - Port Manager, Josh Adamson – Port Specialist, Kathy Reed – Finance Director
Guests: Lori Osborne, Roger Straus

Commissioner Pullen opened the meeting at 5:30pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Starbuck. Commissioner Goddard seconded the motion. Motion passes unanimously.**

A handout for Commissioner Goches trip to Washington D.C. with Pacific Northwest Waterways Association included thank you's, the Port's requests for 2024 U.S. Army Corps budget with projects including dredging, jetty repair and securing future funds with the Harbor Maintenance Trust Fund. Other projects included for lobbying efforts include management of the Coast Guard owned seasonal SARDET station and Coquille River Lighthouse restoration. A detailed list is provided on the back of secured funding sources for the combined marina, dredging and launch ramp projects.

Chairperson Brenda Meade of the Coquille Indian Tribe is seeking appointment to the Oregon Department of Fish and Wildlife Commission (ODFW). Jeff asked if the Commissioners would like to draft a letter in support of the appointment. **Commissioner Goche made a motion for staff to draft a letter of support for Brenda Meade to be appointed to the Commission for O.D.F.W. Commissioner Goddard seconded the motion. Motion carried unanimously.**

New moorage rates and schedule were presented in Resolution 2024-01. Josh stated the rates had been readjusted per the request from last month's proposal. The commission had asked that the difference from 6-month to annual be raised 20%. This calculation would not work. Kathy and Josh found a formula that raised annual rates about \$400 annually each length so that boaters would not see a huge benefit in acquiring annuals over 6-months. Previously it only cost \$200 to gain a full year from a 6-month moorage. Jeff mentioned if the resolution were to pass that the date on Exhibit A should commence starting adoption date instead of previous date of July 1. **Commissioner Goche made a motion to approve and adopt Resolution 2024-01 Setting New Rates and Rate Schedules for Moorage. Motion seconded by Commissioner Starbuck. Motion carried unanimously.**

There was minor discussion with Port Manager and Commissioners about dock construction and stability. Commissioner Butler requested to bring C/V Prowler back after pile and dock construction for business.

Jeff shared a news release from the Bureau of Oceanic Energy Management (BOEM) that finalizes the call areas for Coos Bay and Brookings. Smaller areas of lease are shown in the polygon call areas.

The Oregon State Marine Board and Oregon State Parks and Recreation Department have received the event permit application for the UIM World Jet Boat Racing Championship with one of the heats being on the Coquille River May 6th, 2024. There are currently no issues from either agency pertaining to the event.

Jeff briefly updated on boat launch and marina projects continued construction.

Staff Report:

Shawn will be on vacation for several weeks, but the work crew has almost completed all garage doors. One remains to be finished. The garage doors mechanisms were redone to roll easier than before. Pioneer roofing has completed roof repair on Bandon Fisheries Building and the Port is still waiting for Historic Coast Guard Building roof repair over office suite 2E.

The 21st annual Boardwalk Art Show will begin selling boards starting March 1. Locations will be Port office and Art by the sea. This annual event includes participants from Bandon Middle and High School art programs and Adults in the local area. The show will open May 23rd and continue until October 24th. The theme for this year is Stunning Skies, Surf, and Sand.

Commissioner Goche asked about progress on the High Dock Harbor Office. Jeff answered that the construction docs have been completed.

Public Comment:

Roger Straus gave an update on the Coquille River Lighthouse condition and need for funding to rehabilitate. A letter of support needed for a grant was signed and provided to Roger from the Port Manager and Commission. Roger will provide all Commissioners with a copy of the latest evaluation of the lighthouse. Roger stated that February 29th is the lighthouse's birthday. There will be a small party at the Bandon Fisheries Warehouse at noon. Roger thanked Rick for his efforts in going to Washington D.C. Lori gave updated information on upcoming events at her warehouse through March.

Regular Meeting was adjourned at 6:23pm

Respectfully submitted by

Joshua Adamson



SOLUTION

Next-Generation Cloud-Based Marina Management

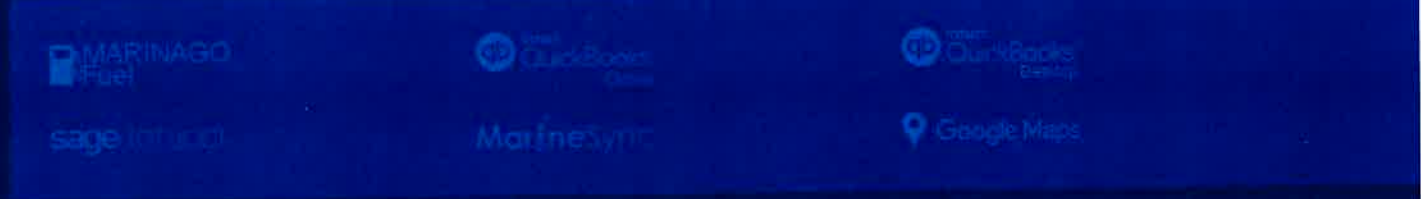
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Marina 1

Marina 2

DASHBOARD

RESERVATIONS CALENDAR

VISUAL MARINA MAP

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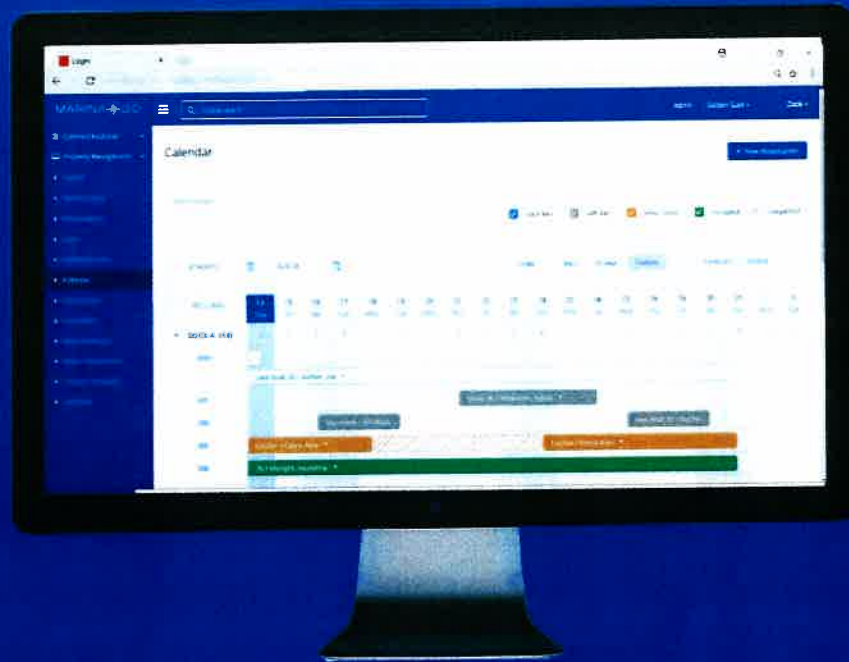


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entered by staff and guided by an AI enhanced wizard process. This allows the creation of reservations extremely easy and reduces the possibility of errors.

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- AI Enhanced Rental Space Suggestions
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- Transient, Seasonal, & Recurring Occupancy and Reservations
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- Automated e-mail notificaitons for reservation creation, activation, cancellation, and completion
- "Make a Reservation" Button Generator for your website



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- Built-in MAPINAGO Online Reservation Service
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