

Port of Bandon
Regular Commission Meeting
December 15, 2022, 5:00pm
Bandon Public Library & via ZOOM
Bandon, OR

Commissioners Present: Reg Pullen, Donny Goddard, Rick Goche, Wayne Butler, and Rod Taylor
Staff: Jeff Griffin - Port Manager, Josh Adamson - Project Manager, Kathy Reed – Finance Director,
Shawn Winchell - Harbormaster

Guests: John Towne, David Hisel, Beth Patrick, John Ogan, Tony Roszkowski, Lori Osborne, Nikkol Fletcher

Commissioner Pullen opened the meeting at 5:00pm

Commissioner Pullen asked for a motion to approve the consent calendar. **A motion was made by Commissioner Taylor. Commissioner Butler seconded motion. Motion passes unanimously.**

John Ogan from the Coquille Indian Tribe gave an update on the collection of Ferry Creek broodstock Chinook Salmon on the Coquille River. A record setting 150 pairs were collected this year. Last year only 23 pairs were collected. Grants received from Wild River Coast Alliance with application partnership of the Port of Bandon to purchase and build traps and seal excluders proved to be a success. A banner has been placed at Ferry Creek showing thanks to all community and agency partners. Over 500,000 eggs were collected and will be distributed at the upper and lower areas of the river.

Port of Bandon FY2021-2022 Audit was clean. Kathy read the auditors report. The Port has signed up for positive pay double verifying accounts payable. Auditor is happy with this procedure. The Port is very satisfied with new auditing services.

Tony Roszkowski is selling Port O'Call/Crab Shack. A new owner has been named and Jeff presented a new lease contract to be reviewed by Commissioners. **Commissioner Goche made a motion to accept and approve the new lease transfer and wished Tony all the best. Commissioner Goddard seconded the motion. Motion passes unanimously. The new owner ensured no changes were going to be made to the existing business or practices.**

Shawn explained some leaks found in the roof of the Historic Coast Guard Building. The previous installer left out some flashing which is collecting water and causing issues. Shawn had a contractor come look who estimated around \$1,000 to fix.

The Port has signed a renewal contract with Joseph Janitorial to continue cleaning the Historic Coast Guard Building. Commissioner Goche asked about public restrooms and stated some concerns.

The manufacturing and delivery of aluminum docks RFP closed with 2 bids submitted. One bid was found to be responsible and responsive, Topper Industries in the amount of \$648,640. **Commissioner**

Goche made a motion to award the contract to Topper Industries. Motion was seconded by Commissioner Taylor. Motion passed unanimously.

The modification to the conditional use permit at the Fisheries Building will be on the Agenda tonight at the Planning Commission meeting. The modification allows for more use in the building than a seasonal weekend Farmers Market. Sheri McGrath put together the application with the Port and will be presenting at the meeting. **Commissioner Butler made a motion to support the modification to the conditional use permit. Commissioner Goche seconded the motion. Motion passes unanimously.**

The Port has been providing needed materials to West Coast Contractors to begin design work on the Marina. More information should be available within a month as KPFF works on the 50% design and value engineering. Commissioner Goche added that he discussed additional funding from Wild Rivers should it be needed. Final grant application for Oregon State Marine Board being drafted for marina and launch ramp funding.

Staff Report:

Maintenance staff has been busy continuing the Coast Guard Bay Door replacements, funded under a grant from the Kinsman Foundation. Upper shop has been completed. Starting on lower shop which are taller doors.

Christmas lights have been installed along with the City of Bandon.

New life ring boxes have been put out.

Boardwalk and Marina maintenance is ongoing.

Lights for Pullen Pier have been ordered. Pagoda style with light pushed downward to avoid light pollution.

Holiday Bazaar at the Fisheries Building this weekend.

Rick had questions about OTM cash flow and year end comparisons with Farm and Sea expansions.

Crabbing is still closed in our area.

Public Comment: None

Regular Meeting was adjourned at 6:25pm

Respectfully submitted by

Joshua Adamson and Kathy Reed